



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 1/11/2016</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Commissioners Court Meeting Minutes
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	County Clerk's Office Sally W. Peters, Deputy Clerk/Administrative Assistant
<b>PHONE # OR EXTENSION #</b>	830-249-9343, ext. 212
<b>TIME NEEDED FOR PRESENTATION</b>	1 minute
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on approval of Minutes for December 28, 2015.
<b>REASON FOR AGENDA ITEM</b>	To approve the Minutes from the previous Commissioners Court meeting.
<b>IS THERE DOCUMENTATION</b>	After approval, the minutes will be posted on the County website.
<b>WHO WILL THIS AFFECT?</b>	The public
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 1/11/2016</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Flag Presentation to Family of Royce Steubing
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Darrel L. Lux, County Judge
<b>PHONE # OR EXTENSION #</b>	830-249-9343, ext 213
<b>TIME NEEDED FOR PRESENTATION</b>	5 minutes
<b>WORDING OF AGENDA ITEM</b>	Presentation of Texas flag that was flown over the Texas Capital in memory of Royce Steubing. Presented by Texas State Representative Doug Miller to the Steubing family.
<b>REASON FOR AGENDA ITEM</b>	Honoring former Commissioner for Precinct 4
<b>IS THERE DOCUMENTATION</b>	No
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 1/11/2016  
OPEN SESSION

SUBJECT	Monthly Reports - Fee Offices
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of monthly reports for November 2015.
REASON FOR AGENDA ITEM	To approve monthly reports from fee offices as required by law. To approve monthly reports from departments which collect money for services.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Departments who submit a monthly report to the County Auditor's Office.
ADDITIONAL INFORMATION	None

**FEES OF OFFICE REPORTS  
FY 2016**

	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEPT</u>	<u>Total</u>
Animal Control	\$2,852.13	\$2,124.93											\$4,977.06
Brush Site	\$2,488.00	\$1,452.00											\$3,940.00
Constable 1	\$1,880.00												\$1,880.00
Constable 2	\$260.00	\$0.00											\$260.00
Constable 3	\$60.00	\$60.00											\$120.00
Constable 4													
County Attorney Fees	\$37.46	\$98.46											\$135.92
Elections-Public Info Fees	\$15.00	\$40.00											\$55.00
Health Inspector	\$765.00	\$1,950.00											\$2,715.00
Parks	\$2,100.00	\$350.00											\$2,450.00
Recycling	\$1,204.96	\$0.00											\$1,204.96
Sheriff's Office	\$2,257.81	\$639.20											\$2,897.01
Solid Waste-Boerne	\$9,747.00	\$8,797.50											\$18,544.50
Solid Waste-Comfort	\$329.00	\$378.00											\$707.00
Treasurer	\$24.40	\$0.00											\$24.40
<i>The following reports contain fees that are remitted to the State of Texas:</i>													
County Clk-Criminal	\$9,357.00	\$11,359.00											\$20,716.00
County Clk-Fees of Ofc.	\$43,459.85	\$37,916.83											\$81,376.68
County Clk-Prob Fees	\$2,378.31	\$2,345.69											\$4,724.00
Development Mgt.	\$6,581.00	\$10,375.00											\$16,956.00
District Clerk-Citations	\$0.00	\$0.00											\$0.00
District Clerk-Civil	\$14,722.64	\$10,201.33											\$24,923.97
District Clerk-Criminal	\$6,534.52	\$4,583.64											\$11,118.16
JP 1	\$6,026.46	\$4,965.36											\$10,991.82
JP 2	\$4,686.07	\$5,075.98											\$9,762.05
JP 3	\$7,081.04	\$4,549.06											\$11,630.10
JP 4	\$21,903.51	\$18,398.03											\$40,301.54
Tax Assessor	\$90,240.91												\$90,240.91
<b>TOTAL</b>	<b>\$236,992.07</b>	<b>\$125,660.01</b>											<b>\$362,652.08</b>
<i>FY '15 Totals for Comparison</i>	<i>\$468,644.01</i>	<i>\$182,343.14</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$650,987.15</i>



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 1/11/2016

OPEN SESSION

<b>SUBJECT</b>	Accounts Payable Claims
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Auditor's Office Corinna Speer, County Auditor
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 240
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on the approval of accounts payable claims for purchases, services and vendors.
<b>REASON FOR AGENDA ITEM</b>	To pay current accounts payable claims.
<b>IS THERE DOCUMENTATION</b>	Yes Financial Transparency Link / County Auditor Web Page
<b>WHO WILL THIS AFFECT?</b>	Departments that have AP claims
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 1/11/2016</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Convert the Historic Jail into a Museum
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Richard Elkins, Commissioner Pct 2
<b>PHONE # OR EXTENSION #</b>	830-249-9343, ext 315
<b>TIME NEEDED FOR PRESENTATION</b>	20 minutes
<b>WORDING OF AGENDA ITEM</b>	Presentation on using the Historic Jail as a Museum. Action as needed.
<b>REASON FOR AGENDA ITEM</b>	Provide a Museum of Historical significant items for County citizens and visitors to the community.
<b>IS THERE DOCUMENTATION</b>	No
<b>WHO WILL THIS AFFECT?</b>	County wide
<b>ADDITIONAL INFORMATION</b>	Presenters will provide community benefits and handouts for Commissioner Court.



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

**COMMISSIONER COURT DATE: 1/11/2016**  
**OPEN SESSION**

<b>SUBJECT</b>	Selection of Construction Manager for construction of Law Enforcement Center
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Darrel L. Lux, County Judge
<b>PHONE # OR EXTENSION #</b>	830-249-9343, ext 213
<b>TIME NEEDED FOR PRESENTATION</b>	10 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on publishing notice to request qualifications for a Construction Manager at Risk (CMR) to be considered for employment by the County to provide services concerning construction of the Law Enforcement Center and renovation of the existing facility. Other action as necessary related to selection of a CMR.
<b>REASON FOR AGENDA ITEM</b>	The Commissioners Court selected the construction manager at risk method to construct the law enforcement center. The Court must approve proceeding with the required publication of notice and other matters related to selection of a CMR.
<b>IS THERE DOCUMENTATION</b>	No
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 1/11/2016</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Burn Ban
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal
<b>PHONE # OR EXTENSION #</b>	830-249-9343, ext. 213
<b>TIME NEEDED FOR PRESENTATION</b>	3 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code).
<b>REASON FOR AGENDA ITEM</b>	To determine whether or not there is a need for a ban on burning
<b>IS THERE DOCUMENTATION</b>	No
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 1/11/2016</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Request for Relief Cordillera Ranch Unit 107 Building Set-Back
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Development Management - Richard Tobolka
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 250
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on a request for relief for side and rear building set-backs per section 304.1100 of the Kendall County Development Rules and Regulations. Current rules require a 50ft side and rear building set-back. The proposed development would be compliant to the 2015 International Fire Code adopted by Kendall County effective January 1, 2016.
<b>REASON FOR AGENDA ITEM</b>	Building Set-Back for Unit 107 in Cordillera Ranch
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Pct #2
<b>ADDITIONAL INFORMATION</b>	None



CIVIL ENGINEERING & PLANNING

512.260.9100

May 05, 2015

Mr. Rick Tobolka, P.E., Development Manager  
201 E. San Antonio Ave., Suite 101  
Boerne, TX 78006

Subject: Cordillera Ranch, Unit 107 Preliminary Plat  
Request for Relief

LE#15-1013

Dear Mr. Tobolka:

CR/KWW Partnership, Ltd. ("CR/KWW") requests relief from Section 304.1100 of the current Kendall County rules requiring minimum 50 foot side and rear building setbacks. CR/KWW plans to comply with the 2015 International Fire Code as it pertains to fire-fighting equipment access on the two lots in this plat, therefore, minimum setbacks are not necessary. The County Fire Marshal has done a cursory review of a proposed site plan on both lots and indicated that he thought that emergency equipment access was acceptable.

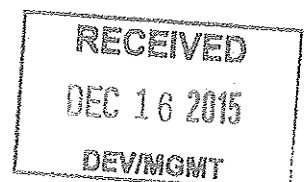
Thank you for your consideration of this request.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Fred C. Lockwood', is written over the word 'Sincerely,'.

Fred C. Lockwood, P.E.

Copy: Pct. 2 Commissioner Richard W. Elkins

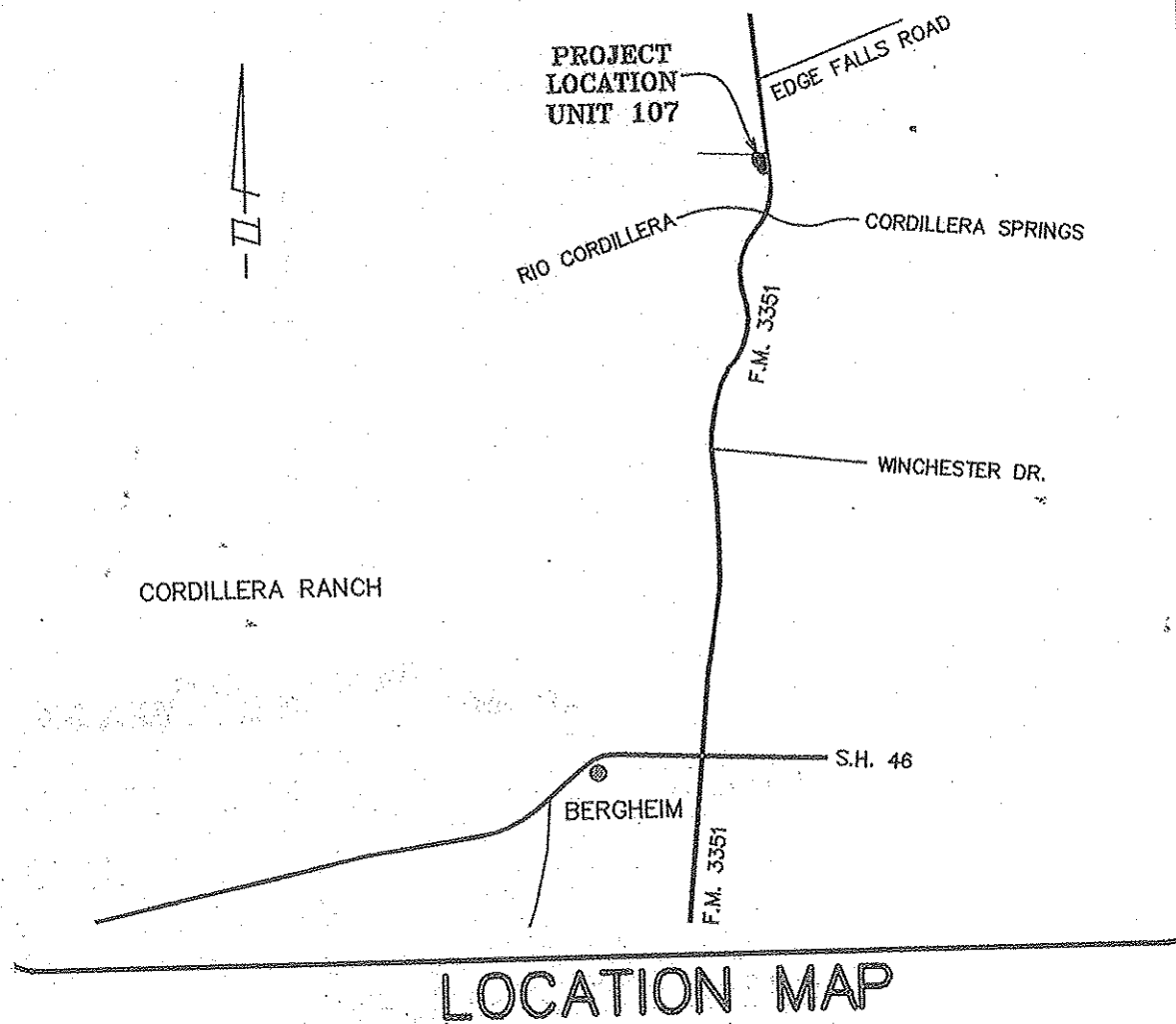




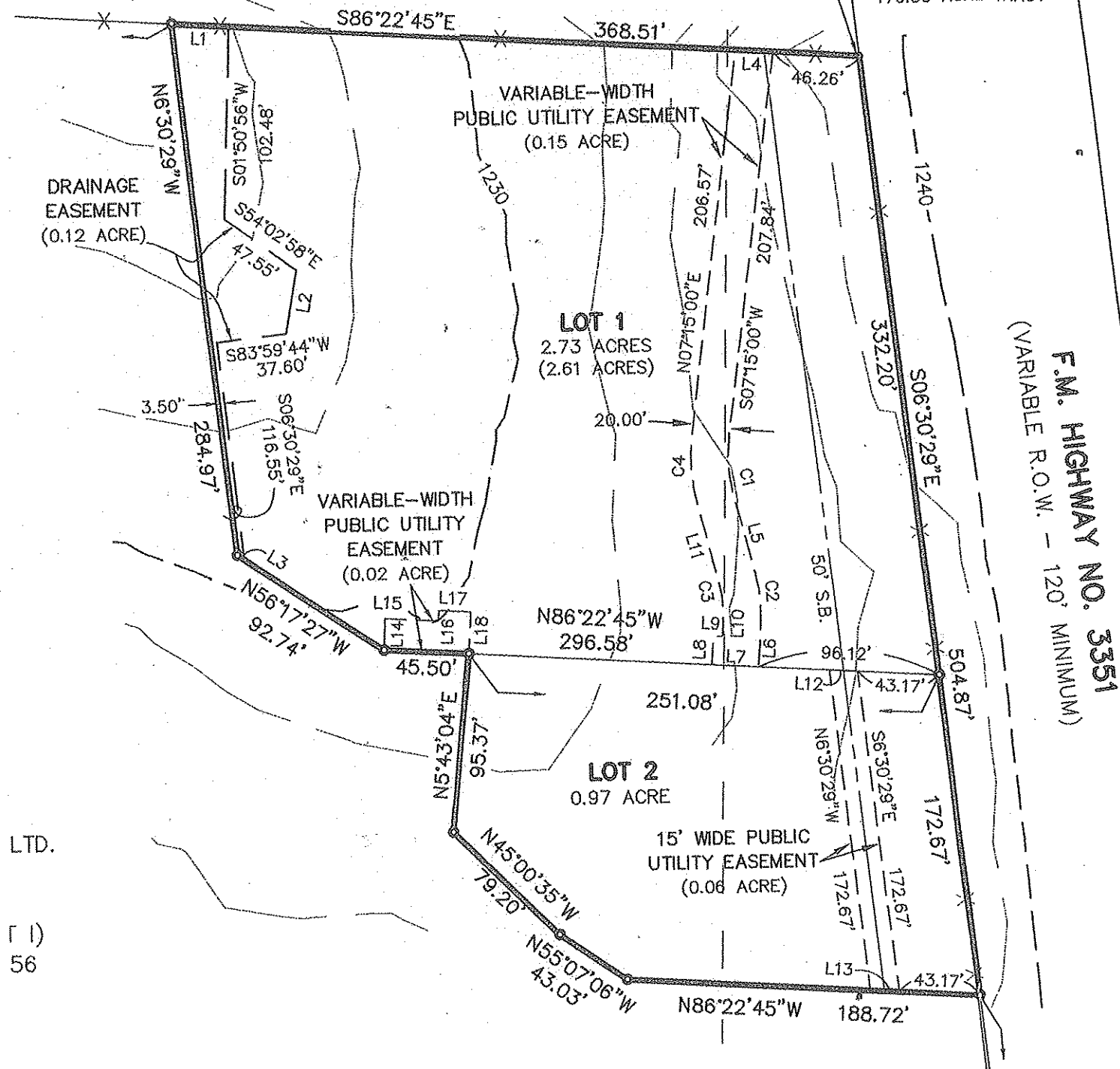
## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

**COMMISSIONER COURT DATE: 1/11/2016**  
**OPEN SESSION**

<b>SUBJECT</b>	Preliminary Plat Cordillera Ranch Unit 107
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Development Management - Richard Tobolka
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 250
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on a Preliminary Plat of Cordillera Ranch Unit 107 in accordance to section 202 of the 1997 Kendall County Development Guidelines and Regulations Rule Book. The proposed subdivision consists of 3.70 acres, 2 non-residential lots, no new roadway for a density of 1.85 acres per lot. The proposed subdivision will be serviced by central water and sewer.
<b>REASON FOR AGENDA ITEM</b>	Preliminary Plat of Unit 107 in Cordillera Ranch
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Pct #2
<b>ADDITIONAL INFORMATION</b>	None



FOUND 1/2 IRON PIN  
WITH RED CAP  
STAMPED "MW CUDE"  
THE MOST EASTERLY  
NORTHEAST CORNER OF  
176.96 ACRE TRACT



LTD.

(1)  
56



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 1/11/2016</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Amending Plat Comfort Outlot 56A-3
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Development Management - Richard Tobolka
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 250
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on an Amending Plat of Comfort Outlot 55B and 56A-2, Comfort Texas in accordance to Section 209 of the Kendall County Development Rules and Regulations. The purpose of the Amending Plat is to combine the two lots creating Outlot 56A-3. (Winre LLC, A New York Limited Liability Company, John Nichols).
<b>REASON FOR AGENDA ITEM</b>	Combining 2 Outlots creating Outlot 56A-3
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Pct #4
<b>ADDITIONAL INFORMATION</b>	None

**LEGEND:**

- F/R FOUND 1/2" STEEL ROD WITH AN ORANGE "RPLS 6207" PLASTIC CAP  
 W/M WATER METER  
 F/H FIRE HYDRANT  
 P/P POWER POLE  
 O/U OVERHEAD UTILITIES

OUTLOT 55A  
 TOWN OF COMFORT  
 VOLUME 8 PAGES 84-88  
 PLAT RECORDS

OUTLOT 55B  
 18.598 ACRES  
 (7.847 ACRES NET)  
 (SEE NOTE 12)  
 TOWN OF COMFORT  
 VOLUME 8 PAGES 84-88  
 PLAT RECORDS

100' TRANSMISSION LINE  
 EASEMENT  
 VOLUME 87 PAGES 600-609  
 DEED RECORDS  
 VOLUME 88 PAGES 290-301  
 DEED RECORDS

PART OF OUTLOT 52

TOWN OF COMFORT  
 VOLUME 53 PAGE 182A  
 DEED RECORDS  
 ORIGIN OF CHANGUALLY  
 VOLUME 52 PAGES 45-47  
 DEED RECORDS - 28.270 ACRES  
 (NOT RE-PLATTED)

OUTLOT 55A-2  
 20.164 ACRES  
 TOWN OF COMFORT  
 VOLUME 8 PAGES 87-89  
 PLAT RECORDS

OUTLOT 55A-3A  
 TOWN OF COMFORT  
 VOLUME 7 PAGES 201-203  
 PLAT RECORDS

INTERSTATE HIGHWAY NO. 10  
 TOWN OF COMFORT, TEXAS  
 TOWN OF COMFORT, TEXAS

SCALE: 1" = 100'

METAL, ROCK, WOOD & GLASS BUILDING

CONCRETE BUILDING

FOUND 1/2" STEEL ROD  
 WITH AN ORANGE "RPLS  
 6207" PLASTIC CAP

**LEGEND:**

- FR FOUND 1/2" STEEL ROD WITH  
AN ORANGE TAPES BEAT PLASTIC CAP  
WM WATER METER  
FH FIRE HYDRANT  
PP POWER POLE  
OHU OVERHEAD UTILITIES

OUTLOT 55A  
TOWN OF COMFORT  
VOLUME 8 PAGES 84-88  
PLAT RECORDS

SCALE: 1" = 100'

OUTLOT 56A-3  
44.723 ACRES  
(33.711 ACRES NET)  
SEE NOTE 12

100' TRANSMISSION LINE  
EASEMENT  
VOLUME 67 PAGES 608-609  
DEED RECORDS  
VOLUME 69 PAGES 284-301  
DEED RECORDS

PART OF OUTLOT 52  
TOWN OF COMFORT  
VOLUME 58 PAGE 182A  
DEED RECORDS

OTHER CH. CHEVALLEY  
VOLUME 52 PAGES 48-49  
DEED RECORDS - 23.376 ACRES  
(NOT RE-PLATTED)

OUTLOT 53A-3A  
TOWN OF COMFORT  
VOLUME 7 PAGES 261-268  
PLAT RECORDS

INTERSTATE HIGHWAY NO. 10  
VOLUME WITH RIGHT-OF-WAY AND  
TEXAS DEPARTMENT OF TRANSPORTATION LAWS

METAL, ROCK, WOOD &  
GLASS BUILDING

TRANSMISSION LINE EASEMENT  
VOLUME 67 PAGES 608-609  
DEED RECORDS  
VOLUME 69 PAGES 284-301  
DEED RECORDS

FOUND 1/2" STEEL ROD  
WITH AN ORANGE TAPES  
BEAT PLASTIC CAP



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 1/11/2016  
OPEN SESSION

SUBJECT	Cash Summary September 2015
DEPARTMENT & PERSON MAKING REQUEST	Sheryl D'Spain Treasurer
PHONE # OR EXTENSION #	830-249-9343 ext 220
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Discuss and approve cash summary for September 2015
REASON FOR AGENDA ITEM	This report is made in compliance with the provisions of Chapter 114.026 of the Local Government Code, which requires regular reporting of financial transactions for the County funds to the Commissioners Court.
IS THERE DOCUMENTATION	Yes, the report is on the County website under departments, County Treasurer
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None

**KENDALL COUNTY SUMMARY OF CASH BALANCES**  
**FOR THE MONTH ENDING September 30, 2015**

<b>Funds</b>	<b>Beg Balance</b>	<b>Receipts</b> (includes Journal Entries and Transfers In)	<b>Disbursements</b> (includes Journal Entries and Transfers Out)	<b>Ending Balance</b>
10-General Fund	\$ (773,774.41)	\$ 2,348,499.67	\$ 2,230,399.62	\$ (655,674.36)
11-Road & Bridge	\$ 1,450,251.36	\$ 183,721.48	\$ 408,590.14	\$ 1,225,382.70
12-EMS Donations	\$ 24,646.97	\$ 510.00	\$ 143.92	\$ 25,013.05
13-Courthouse Security	\$ 122,205.16	\$ 3,699.18	\$ 2,279.58	\$ 123,624.76
14-Animal Facility Donations	\$ 12,903.19	\$ 1,390.06	\$ 137.11	\$ 14,156.14
15-Lateral Road & Bridge	\$ 129,335.80	\$ -	\$ -	\$ 129,335.80
16-Court Reporter Service	\$ 61,128.73	\$ 1,515.88	\$ 1,564.42	\$ 61,080.19
17-Attorney-Hot Check	\$ 21,455.72	\$ 595.12	\$ 190.39	\$ 21,860.45
18-911 Projects	\$ -	\$ -	\$ -	\$ -
19-Records Mgmt (County Clerk)	\$ 344,231.49	\$ 18,760.45	\$ 10,061.14	\$ 352,930.80
20-Law Library	\$ 12,929.37	\$ 3,537.07	\$ 1,610.00	\$ 14,856.44
21-Justice Court Technology	\$ 19,526.85	\$ 1,556.03	\$ 1,267.18	\$ 19,815.70
22-Justice Court Building Security	\$ 20,051.68	\$ 381.94	\$ 314.73	\$ 20,118.89
23-County & District Technology	\$ 7,615.60	\$ 464.94	\$ 188.92	\$ 7,891.62
24-Alternative Dispute Resolution	\$ 4,394.76	\$ 1,660.77	\$ 755.00	\$ 5,300.53
25-District Clerk Records Mgmt	\$ 62,931.41	\$ 2,819.24	\$ 1,389.08	\$ 64,361.57
26-County Clerk Rec. Archive Fund	\$ 141,492.82	\$ 18,211.00	\$ 16,004.20	\$ 143,699.62
27-Vital Statistics Records	\$ 977.00	\$ 121.00	\$ 69.00	\$ 1,029.00
28-Pre-Trial Intervention	\$ 8,008.00	\$ 2,768.00	\$ 2,009.00	\$ 8,767.00
29-LEOSE Training	\$ 41,283.14	\$ -	\$ -	\$ 41,283.14
33-Juv Probation-State Grant	\$ 7,435.42	\$ -	\$ 13,247.35	\$ (5,811.93)
34-Juv Probation Title IV E	\$ 84,414.11	\$ -	\$ 337.61	\$ 84,076.50
35-Juvenile Probation	\$ (103,541.53)	\$ 132,003.65	\$ 28,342.62	\$ 119.50
41-MVDIT Interest	\$ 787.12	\$ -	\$ -	\$ 787.12
42-Election Services Contract Fund	\$ 20,200.46	\$ -	\$ 360.00	\$ 19,840.46
50-Crime Victims Grant	\$ (38,891.24)	\$ 39,665.69	\$ 48,513.52	\$ (47,739.07)
80-Tobacco Settlement	\$ 35,280.24	\$ -	\$ -	\$ 35,280.24
81-Historical Commission	\$ 12,283.38	\$ -	\$ -	\$ 12,283.38
84-Abandoned Vehicles	\$ 4,952.75	\$ -	\$ -	\$ 4,952.75
93-Texas State Fees	\$ 227,409.01	\$ 79,615.71	\$ 56,102.84	\$ 250,921.88

**KENDALL COUNTY SUMMARY OF CASH BALANCES  
FOR THE MONTH ENDING September 30, 2015**

<b>Funds</b>	<b>Beg Balance</b>	<b>Receipts</b> (includes Journal Entries and Transfers In)	<b>Disbursements</b> (includes Journal Entries and Transfers Out)	<b>Ending Balance</b>
62-Series 2007 Lim. Tax Gen	\$ 2,972.69	\$ 1,113.01	\$ 217.53	\$ 3,868.17
63-Series 2013 UnLimited Tax Road Bond	\$ 31,839.04	\$ 2,841.21	\$ 402.55	\$ 34,277.70
64-Series 2014 Limited Tax Refunding	\$ 53,638.71	\$ 2,176.37	\$ 359.24	\$ 55,455.84
71-Herff Road Project	\$ 257,109.30	\$ 300,000.99	\$ 394,253.05	\$ 162,857.24
85-Local S.O. Forfeiture	\$ 2,477.80	\$ 0.02	\$ -	\$ 2,477.82
87-Federal S.O. Forfeiture	\$ 226,840.67	\$ 1,561.67	\$ 7,315.02	\$ 221,087.32
90-Trust Account	\$ 745.41	\$ 100,471.29	\$ 100,688.28	\$ 528.42
96-Public Grants	\$ (2,946.15)	\$ 21,358.00	\$ 18,331.00	\$ 80.85

Examined and approved by Auditor's Office

*Corinna Spear*

Date

*1-4-16*



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 1/11/2016</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Investment Report 4th Quarter 2015 (July, August & September 2015)
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Sheryl D'Spain Treasurer
<b>PHONE # OR EXTENSION #</b>	830-249-9343 ext 220
<b>TIME NEEDED FOR PRESENTATION</b>	2 minutes
<b>WORDING OF AGENDA ITEM</b>	Discuss and approve Investment Report for 4th Quarter 2015 (July, August & September 2015)
<b>REASON FOR AGENDA ITEM</b>	This report is made in compliance with the provisions of Chapter 2256 of the Local Government Code, the Public Funds Investment Act, which requires quarterly reporting of the investment transactions for County funds to the Commissioners Court
<b>IS THERE DOCUMENTATION</b>	Yes, the report is located on the County website under departments, County Treasurer
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None

## **Total interest earned on Kendall County investments for FY 2015**

Total Interest earned on Frost account for FY 2015	\$ 291.93
Total Interest earned on Logic for FY 2015	\$ 22,777.79
Total Interest earned on Savings for FY 2015	\$ 600.01
<u>Total Interest earned on CD's for FY 2015</u>	<u>\$ 9,657.14</u>
<b>Total interest earned on investments for FY2015</b>	<b>\$ 33,326.87</b>

Kendall County Investment Summary FY 2015

**INTEREST ON INVESTMENTS**

**4th Qtr July-Sept FY 2015**

Total interest on Frost accounts	\$	68.10
Total interest on Logic Accounts	\$	6,231.66
Total interest on savings account	\$	151.24
Total interest on CD's	\$	2,457.53
<b>TOTAL INTEREST</b>	<b>\$</b>	<b>8,908.53</b>

**TOTAL INVESTMENTS at QTR END**

Total investments in Logic	\$	16,612,453.47
Total investment in Savings	\$	200,000.00
Total investment in CD's	\$	1,550,000.00
<b>TOTAL INVESTMENTS</b>	<b>\$</b>	<b>18,362,453.47</b>

Investment report examined and approved by the Auditor's office

Corinna Speer Date: 1-4-16

Investment report prepared by the Treasurer

Date: \_\_\_\_\_

# FROST BANK INTEREST FY 2015

4th Qtr July-Sept FY 2015	Jul. Int	Aug. Int.	Sept. Int	Total Qtr Int Earned	
	0.01%	0.01%	0.01%		
Account Name					
General (10)	\$18.96	\$20.14	\$17.76	\$56.86	
Ambulance Collections	\$0.00	\$0.00	\$0.00	\$0.00	
Local (85)	\$0.02	\$0.02	\$0.02	\$0.06	
Federal (87)	\$1.78	\$1.77	\$1.67	\$5.22	
2007 Ltd Tax Ob Bond (62)	\$0.26	\$0.09	\$0.03	\$0.38	
2013 Unlim Tax Rd Bond (63)	\$0.68	\$0.37	\$0.24	\$1.29	
2014 Ltd Tax Ref Bond(64)	\$0.57	\$0.46	\$0.40	\$1.43	
Herff Road Project (71)	\$0.54	\$0.63	\$0.99	\$2.16	
Public Grant Acct (96)	\$0.04	\$0.28	\$0.00	\$0.32	
Trust Account (90)	\$0.01	\$0.01	\$0.36	\$0.38	
<b>Total</b>	<b>\$22.86</b>	<b>\$23.77</b>	<b>\$21.47</b>	<b>\$68.10</b>	

# Logic FY 2015

4th Quarter FY 2015 July-September	Beginning Balance	July Int. .1265%	Aug. Int. .1354%	Sept. Int. .1354%	Deposits	Withdrawals	Ending Qtr. Balance	
General	\$15,147,754.16	\$1,564.85	\$1,545.59	\$1,415.69		\$3,000,000.00	\$12,152,280.29	
Herff Road Project	\$3,219,220.17	\$345.90	\$339.30	\$295.08		\$850,000.00	\$2,370,200.45	
Tobacco Settlement	\$61,672.91	\$6.61	\$7.12	\$6.88			\$61,693.52	
2007 Lim Tax Obl	\$334,457.17	\$35.93	\$38.47	\$37.25			\$334,568.82	
2013 Unlim Tax Rd Bd	\$11,138.02	\$1.22	\$1.26	\$1.24			\$11,141.74	
2014 Lim Tax Ref Bond	\$202,830.24	\$21.80	\$23.32	\$22.56			\$202,897.92	
Trust Account	\$1,579,620.07	\$169.69	\$181.64	\$170.26		\$100,470.93	\$1,479,670.73	
<b>TOTAL</b>	<b>\$20,556,692.74</b>	<b>\$2,146.00</b>	<b>\$2,136.70</b>	<b>\$1,948.96</b>		<b>\$3,950,470.93</b>	<b>\$16,612,453.47</b>	

# CD INVESTMENT LIST

BANK NAME	ACCT NUMBER	AMOUNT	MATURITY DATE	INTEREST PAID BACK TO COUNTY	INTEREST RATE
Bank of Sonora	51143	\$250,000.00	1/3/2016	Qtr	0.40%
Blanco	20521	\$250,000.00	1/4/2016	Qtr	0.45%
Blanco	20647	\$250,000.00	11/27/2015	Qtr	0.65%
Centennial Bank (HCSB)	46027	\$50,000.00	11/4/2016	Qtr	0.70%
Hondo	50946	\$250,000.00	5/5/2017	Qtr	0.80%
Randolph Brooks	143831	\$250,000.00	1/9/2016	Monthly	0.76%
Security Service	9080	\$250,000.00	1/19/2016	Monthly	0.70%

## CD Interest FY 2015

4th Qtr FY 2015 July-September					Total CD interest earned
BANK NAME	ACCT NUMBER	July Int.	Aug. Int.	Sept. Int.	
Bank of Sonora	51143			\$ 252.05	\$ 252.05
Blanco	20521			\$ 283.56	\$ 283.56
Blanco	20647		\$ 409.59		\$ 409.59
Centennial	46027		\$ 88.22		\$ 88.22
Hondo	50946		504.11		\$ 504.11
Randolph Brooks	143831	\$ 161.37	\$ 161.37	\$ 156.16	\$ 478.90
Security Service	9080	\$ 143.84	\$ 148.63	\$ 148.63	\$ 441.10
				Total Int	\$ 2,457.53

# SAVINGS MONEY MARKET ACCOUNT

INVESTMENTS FY 2015

4th Qtr FY 2015 July-Sept	ACCT NUMBER	INTEREST RATE	BEG. BALANCE	Jul-Sept Int	Deposit	ENDING BALANCE
Centennial	32535		\$200,000.00	\$151.24		\$200,000.00
Savings interest sent to the County						



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 1/11/2016</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Sick Leave Pool
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Juanita Espino, Human Resources Director
<b>PHONE # OR EXTENSION #</b>	830-249-9343, ext 600
<b>TIME NEEDED FOR PRESENTATION</b>	3 minutes
<b>WORDING OF AGENDA ITEM</b>	Presentation of the Sick Leave Pool Program of 2015 and new enrollment for 2016.
<b>REASON FOR AGENDA ITEM</b>	Annual report
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	All Departments
<b>ADDITIONAL INFORMATION</b>	No

---

INTEROFFICE MEMORANDUM

---

TO: COMMISSIONERS COURT  
FROM: JUANITA ESPINO  
SUBJECT: SICK LEAVE POOL  
DATE: 1/6/2016  
CC:

---

In December of 2013 Kendall County launched the Sick Leave Pool (SLP), a program written into the county's policy manual in October of 2013. Participation into this program is offered to full time employees who have been employed for 12 consecutive months. The SLP provides a source of additional paid leave to an employee undergoing treatment for a catastrophic illness or injury after the employee has exhausted all earned leave.

SLP enrollment was conducted through the month of December and a total of 856 hours were donated. This brings the total hours in the SLP to 3288 with 55 employees participating in 2016.

As newly hired full time employees become eligible an offer is provided to them. Also employees leaving employment with Kendall County may donate a more generous amount of unused sick leave hours to the SLP program.

Thank you.



**KENDALL COUNTY COMMISSIONERS COURT  
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 1/11/2016  
OPEN SESSION**

<b>SUBJECT</b>	Discrimination and Harassment Training
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Juanita Espino, Human Resources Director
<b>PHONE # OR EXTENSION #</b>	830-249-9343, ext 600
<b>TIME NEEDED FOR PRESENTATION</b>	3 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action to approve TAC HR Consultant to conduct Discrimination and Harassment Training to employees and supervisors.
<b>REASON FOR AGENDA ITEM</b>	Training
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	All departments
<b>ADDITIONAL INFORMATION</b>	No

---

## INTEROFFICE MEMORANDUM

---

**TO:** COMMISSIONERS COURT  
**FROM:** JUANITA ESPINO, HUMAN RESOURCES DIRECTOR  
**SUBJECT:** DISCRIMINATION AND HARASSMENT TRAINING  
**DATE:** 1/6/2016

---

I am requesting approval to have Mary Ann Saenz-Thompson, TAC HR Consultant, conduct Discrimination and Harassment Training to Kendall County supervisors and employees. She is able to provide three sessions for employees and two sessions for supervisors. Each employee session is about 45 minutes to an hour and about 1 ½ hours for supervisors.

The sessions will provide training on discrimination and harassment based on race, religion, sex, pregnancy, national origin, color, age, disability, and any other protected classification under the law. It is important that supervisors and employees learn about discrimination and harassment and what they can do to stop it.

Thank you.